

*R*oefield Subdivision Homeowners Association, Inc.

Request for Approval Additions, Alterations, Fence, Wall, and Swimming Pool

According to Article 3 of the Amended and Restated Restrictive Covenants for the Roefield Subdivision, no construction, reconstruction, remodeling, alteration, or addition of or to any structure, building, fence, wall, drive, or improvement of any nature shall be constructed without obtaining prior written approval of the Association as to the location, plans, and specifications therefore. As a prerequisite to consideration for approval, and prior to the commencement of the completed work, a complete set of building plans and specifications shall be submitted to the Association.

The homeowner and/or their contractor are solely liable and wholly responsible for any seen or unforeseen issues arising with the home improvement project submitted for review and approval by the Association. The Roefield Homeowners Association/Board of Directors will not be held liable by the homeowner and/or contractor in any capacity as condition for accepting the "Approval" for said project as it relates to the Association's policy regarding homeowner Additions, Alterations, Fence, Wall, & Swimming Pool plan submissions.

Please present this form along with the design and layout for requested changes or additions to the Board of Directors for approval. You must fill out a separate form if you have more than one item that needs approval. Please allow five (5) business days for the Board to review and either approve or disapprove your request. In the event you have not received a response within five (5) business days it is not an indication that approval has been granted. Do not begin any construction or installation work until you have received written notification of such approval. A copy of this sheet along with any information you have submitted for your records will be returned to you. Be advised should the Board of Directors grant approval the next step will be to contact the Knox County Codes Department at 865-215-2325 to discuss obtaining a building permit.

IMS FAX: 865-690-9505

Resident's Information:

Name: _____ Home phone _____ Work phone _____

Address: _____ Email: _____

Proposed alteration or additions to the property listed above:

Resident's Signature _____ Date _____

Board Approval Signature _____ Date _____

Board Approval Signature _____ Date _____

The right of approval of plans for construction, reconstruction, remodeling, alterations, and additions shall rest exclusively in the Association and in its Board of Directors, or such committees of the Association as shall be appointed by its Board of Directors.